



THE INSTITUTION OF FIRE ENGINEERS (UK)
SINGAPORE BRANCH

**MINUTES OF THE 45TH ANNUAL GENERAL MEETING OF
THE INSTITUTION OF FIRE ENGINEERS, SINGAPORE BRANCH**

Date: 22 March 2019
Time: 6.30 PM
Venue: Furama RiverFront,
405 Havelock Road,
Singapore 169633

Present:
Management Council Members:

S/N	Membership No.	Name
1.	F15512	Mr Christopher Tan Eng Kiong
2.	F8934	Mr K. Ramanathan
3.	A62630	Mr Cheong Yew Dong
4.	F15510	Er Yeow Mei Leng
5.	F18391	Mr Koh Soon Chuang
6.	F22090	Mr Loh Eng Choon
7.	M56834	Ms C. Ruth Wong
8.	F36407	Er Yee Poh Kin
9.	A10339	Er Gn Chiang Yam
10.	AF38069	Mr David Goh King Siang
11.	AF22833	Mr Michael Mok Aik Chin (Acclaim)
12.	A62011	Mr Tong Hong Haey

Fellow / Member / Associate Grade Members:

S/N	Membership No.	Name
13.	F10538	Mr Azmi Bin Adam
14.	F13294	Er Siew Yee Cheong
15.	F5601	Mr Chan Tai Ho
16.	F2617	Mr David Townsend
17.	M42644	Mr Bryan Chin Kok Siong
18.	M17791	Mr S. Sathananthan
19.	M30713	Mr Dan Chong Kok Hoe
20.	M24070	Mr Chan Kok Way
21.	M33545	Mr Lau Kwong Chung
22.	M36687	Mr Lee Wai Wah
23.	M19010	Er Matthew Kwek
24.	M48690	Mr Shyam Dayanandam
25.	M36027	Mr Chiam Boon Hui
26.	M42657	Mr Werner Ho Hoong Kong
27.	M17863	Mr Danny Toh Liew Siew
28.	M57732	Mr Edwin Low Eng Huat
29.	M52063	Mr Zach Liew Fook Kee
30.	M20485	Mr Loke Yee Weng



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31.	M8911	Mr Hong Kim Pong
32.	M18989	Mr Leong Kuan Yu Vincent
33.	M19107	Mr Liew Lee Varn
34.	M30299	Mr Peter Fang Mingxie
35.	M32721	Mr Teo Chu Laik
36.	M33543	Mr Chee Yan Pong
37.	M36028	Dr Cheong Mun Kit Eric
38.	M60529	Mr Kelvin Chai Vui Shin
39.	M23683	Mr Thia Kiem Liem
40.	A45046	Mr Munusamy Kangevalen
41.	A54689	Mr Syed Mubarak Bin Subukhuteen
42.	A54297	Mr Daven Tan Wei Yang
43.	A62631	Mr Tan Ping Hao
44.	A61816	Mr Chng Gim Leng
45.	A62881	Mr Choh Choon Jin
46.	A63879	Er Yeo Swee Khiank
47.	A50703	Mr Andy Choo Liew Kuan
48.	A64898	Mr Eugene Phng
49.	A65416	Mr Vincent Chan Voon Shen
50.	A65059	Mr Sundaramoorthy Gopinath

Affiliate Individual Grade Members:

S/N	Membership No.	Name
51.	AF19298	Mrs Chong Swee Lin
52.	AF60664	Mr Vashdev Atmaran Khialani

Affiliate Organisation Grade Members:

S/N	Membership No.	Name
53.	AF20935	Mr Terence Tan (Patent)
54.	AF18554	Mr Lim Wee Ming (Viking Corp)
55.	AF300148	Mr Chee TS (Fire Guard Engineering)
56.	AF300177	Mr Eugene Tan (Safi Engineering & Services)

Graduate Grade Members:

S/N	Membership No.	Name
57.	G34795	Mr Ong Wee Beng
58.	G19110	Mr Azman Thani Abdul Ghaffar
59.	G29228	Mr Tan Swee Heng
60.	G30728	Mr Sam Lee Teck Weng

At 7.00 pm, the number of voting members present was 50, which met the required quorum to commence the AGM. The meeting was called to order by the President, Mr Christopher Tan, at 7.00 pm.



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1. Opening Address by President

1.1. President welcomed all members to the 45th AGM. President briefed on the four strategies which the Council has established to guide IFE(S) which were:

- a. Enhancing professional profile and standing of IFE through strategic partnerships and collaborative engagement.
- b. Promote stronger membership cadre and camaraderie.
- c. Strengthen institutional governance and accountability.
- d. Contribute to fire safety standards in Singapore.

1.2. He introduced the following Committees and Special Interest Groups formed to implement the strategies:

Committees:

- a. Stakeholders Engagement and Partnership Committee
- b. Professional Development Committee
- c. Membership Committee
- d. Publicity Committee
- e. Social and Networking Committee

Special Interest Groups

- a. Fire Safety Engineering Special Interest Group
- b. Fire Investigation Special Interest Group

1.3. He highlighted the following activities organised by the Committees and Special Interest Groups guided by the four strategies:

- a. Fire Extinguisher Servicing & Maintenance Course
- b. Servicing and Maintenance of Fire Protection Systems
- c. Members' Night cum Technical Talk 1
- d. Technical Visit to Clean Agent Fire Extinguishing System Installation and Testing Facilities
- e. Members' Night cum Technical Talk 2
- f. Visit to Singapore Civil Defence Force Fire Investigation Unit (FIU) and Fire Research Unit (FRU) Professional Development – SIG (Fire Safety Engineering, Fire Investigation)
- g. Visit to Health Science Authority (HSA) Forensic Chemistry & Physics Laboratory (FCPL)
- h. Fire Code 2018 Seminar

1.4. He concluded with the following challenges:

- a. The yearly increase in IFE(UK) membership fee.
- b. To keep the IFE(S) running, it has to rely on the income derived from courses, seminars and charitable event conducted, which is dependent on the participation rate.

1.5. President ended his address by thanking all members and well-wishers for their continuous support to the cause of IFE(S).



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2. Confirmation of the Minutes of the 44th AGM held on 23 March 2018

2.1. The minutes of the 44th Annual General Meeting held on 23 March 2018 was unanimously approved and confirmed in the meeting.

Proposer: Er Gn Chiang Yam
Seconder: Mr S. Sathananthan

3. 45th AGM Annual Report

3.1. The meeting unanimously adopted the Council's annual report for the period of 1 April 2018 to 15 March 2019.

Proposer: Mr Kelvin Chai Vui Shin
Seconder: Mr Peter Fang Mingxie

4. Audited Statement of Account

4.1. The Council's audited statement of account for the period from 1 Jan 2018 to 31 Dec 2018 was unanimously approved.

Proposer: Mr David Townsend
Seconder: Mr Sundaramoorthy Gopinath

5. The motion of a 10% increase in IFE(S) membership fee

5.1. The meeting unanimously approved a 10% increase in IFE(S) membership fee across all grades.

6. Transaction of other business

6.1. As there was no other business of which 7 clear days' notice had been given in writing to the Honorary Secretary, the meeting ended at 8.00 pm.

Certified correct by:

Mr Christopher Tan, FIFireE
President 2018/2020

Minutes recorded by:

Mr Cheong Yew Dong, AIFireE
Honorary Secretary, 2018/2020